

**DATE: DECEMBER 14, 2025 7:00pm**  
**MEETING MINUTES APPROVED**

P = Present / E= Excused / U = Unexcused



	P	E	U	Term	Re-Elect	Term Out
Holly Brown	X			25-28		
Scott Brown	X			25-28		
Ted Christoff	X			23-26		
Kaylee Cotton	X			25-28		
Kent Cousino		X			23-26	2026
Mary Fry	X			24-27		
Garrett Kozden-King		X		25-28		
Deb Kuptz	X			23-26		
Dan Lease	X			25-28		
Jamie Lease	X			25-28		
Lynn Miller	X			21-24	24-27	2027
Mary Lynn Panwas	X			24-27		
Aaron Smalley	X			22-25	25-28	2028

1. Roll Call - Secretary

2. Treasurers Report: Mary-Lynn

a. MSUFCU balance

Deb to contact Edward Jones to review the new funds that have been established and to ensure that the appropriate amounts are allocated to the correct accounts.

b. Debit cards assigned to Board, Mary-Lynn, Aaron, and Lynn.

Deb has completed the necessary paperwork and submitted it to Lynn to initiate the account name change. Dan continues to use Lynn's card at this time.

Receipts and notification of any purchases made with the debit card need to be sent to Mary-Lynn for recording, preferably in advance.

c. Tree Lighting celebration: All costs associated with the tree lighting event need to be submitted to Mary-Lynn and Deb. Please include any donations you chose not to be reimbursed for. We are trying to obtain an accurate estimate of the total cost of the event.

3. Secretary Report: Mary Fry - Nothing to report

4. Events Report

a. Cabin Fever

Date: 02/14/26

Chair: Aaron Smalley

Hot dogs, chips, and water – Arron will handle purchasing the food and drinks.

A bonfire will be available, along with ice skating (if weather permits) and hot chocolate.

Promotion is needed for the Cabin Fever event. Jamie will create an online flyer to post on our website and social media.

b. Side x Side

Date: 05/23/26

Chair: Lynn Miller

c. General Membership Meeting

Date: 05/24/26

Chair:

d. Boater Safety Class

Date: June/26

Chair: Deb Kuptz

e. July 4<sup>th</sup>/ Street/Boat

Date: 07/04/26

Chair: Ted Christoff

f. Scavenger Hunt

Date: 08/01/26

Chair: Mary Fry

g. Summer Celebration

Date: 08/15/26

Chair: Deb Kuptz

h. General Membership Meeting

Date: 09/06/26

Chair:

i. Tree Lighting Celebration

Date 12/05/26-tbc

Chair: Deb Kuptz

5. New Potential Event

- a. Hot Dogs/Hot Rods    Date: 06/20/26                      Co-Chair:            Holly, Scott, Jamie & Dan  
Troy informed Deb that he and Rick would like to turn this event over to LGPOA. Troy would still like to remain chair of the event, with Jamie, Dan, Holly & Scott agreeing to serve on the committee. Troy will provide a budget based on previous years and outline all requirements needed to sponsor this event.

6. Lake Quality:                      Scott Brown

- a. The township has already spent funds for testing the lakes. Scott will speak with Troy once the information has been received and will compile everything to share with our members. In addition, lake quality work will begin after the first of the year, focusing on which fish should and should not be stocked.

7. Membership / Newsletter:    Holly Brown

- a. Deb is currently working on the winter newsletter and will coordinate with Holly to gather additional information.
- i. Ringley Hardware will be our sponsor spotlight for the Winter Newsletter.
  - ii. Board members introductions – Send a couple of sentences about yourself to Deb.
- b. Mailing list needs to be accurate and complete by 3/1/26 for printing.
- c. The printable stamp for bulk mailing is not economical for mailing the winter newsletter, as the charges are higher than expected. It was noted that we could qualify for a discounted rate on postage as a 5013c.
- d. Ted mentioned that he could print the newsletter on his printer at a lower cost and mail them out with a stamp. He would just need a pdf file for printing.

8. Social Media / Website :                      Jamie Lease

- a. Jamie to clean up the website and keep only 1-2 years of meeting minutes and event photos to ensure the site stays current and easy to manage.

9. Directory / Sponsorship:                      Deb Kuptz / Dan Lease

- a. Three new commitments in Clare- Clarabella Flowers, Edward Jones, 989 Furniture Letters were also dropped at the Doherty Hotel, Time Out Tavern, Cops & Donuts, Do It Best Hardware, and Witbeck's.  
Deb to share the prospect list with everyone on the board.
- b. While preparing this year's directory, it was noted that the cover color should be updated to reflect the new publication date. The 2024-2026 cover color was red.

10. Community Liaison :                      Kaylee Cotton

- a. Cookie decorating:  
Attendance was not as high as expected, but everyone had a fun time. It was agreed that the timing for the cookie decorating and the tree lighting should be compressed so that the events flow smoothly back-to-back.
- b. Fund raising event at Witbeck's or Carrow's in their parking lot.  
Need to call after January 10<sup>th</sup> for available dates.

## 11. Old Business :

### a. LGPOA Merchandise

A motion was made by Deb and seconded by Jamie for new LGPOA members to receive two shirts per household instead of a free second-year membership. All attending members voted yes.

### b. Pontoon flags – Lynn suggested that flying the pontoon flags would help identify and promote awareness of the organization, encouraging people to ask questions and potentially join. Only members will be able to purchase the flags. Deb will confirm the quote and any details needed for purchase.

### c. Sponsoring families for the holidays.

Jamie has taken the lead in contacting Farwell Schools and identified six families in need of assistance for the holidays. She has gathered food, paper products, clothing, and toys for the families. A total of \$1,500.00 was donated to support these families.

### d. Lynn will begin contacting schools regarding student scholarships after the first of the year.

## 12. New Business :

### a. It was noted that we need to follow through on commitments made to sponsors regarding recognition, including placement of their names on banners, in newsletters, and on the website. Lynn will look into creating a new sponsor banner.

### b. A suggestion to add a motto to our name might better emphasize who we are and how we want to be perceived without changing the organization's name. Examples for a motto.



Friends – Neighbors – Community  
Neighbors First, Community Always  
Where Neighbors Become Friends  
Where Every Family Belongs  
Friendship at the Heart of Our Community

## 13. Meeting Adjourned:

8:00 pm. Deb motioned to adjourn the meeting, Mary seconded and all in favor yes.

**Next meeting scheduled for 1/24/26 Saturday 9:00 am – Teams Meeting.**