

LGPOA BOARD MEETING MINUTES

SEPTEMBER 13, 2025, APPROVED



Call to order: _____ Time: 10:05

1. Roll Call
2. Lynn Address to the Board Members.

	P	E	U	Term	Re-Elect	Term Out
Holly Brown		X		25-28		
Scott Brown		X		25-28		
Ted Christoff			X	23-26		
Kaylee Cotton	X			25-28		
Kent Cousino		X			23-26	2026
Mary Fry	X			24-27		
Garrett Kozden	X			25-28		
Deb Kuptz		X		23-26		
Dan Lease	X			25-28		
Jamie Lease	X			25-28		
Lynn Miller	X			21-24	24-27	2027
Mary Lynn Panwas	X			24-27		
Aaron Smalley		X		22-25	25-28	2028

P = Present / E = Excused / U = Unexcused

Lynn Miller announced that he wishes to step down as Acting President of the Board. He will, however, continue to serve as a regular board member. In doing so, he has nominated individuals whom he feels would be well suited to fill the open positions.

President - Deb Kuptz
 President First Vice President – Dan Lease
 Second Vice President - Garrett Kozden
 Membership / Website – Jamie Lease & Holly Brown
 Deputy Secretary - Holly Brown
 Lake Quality - Scott Brown
 Township Liaison – Scott Brown
 Community Liaison – Kaylee Cotton

Below is a short recap of the annual requirements for all staff.

Insurance – West Bend Insurance - Policy period runs from 5/7/25 to 5/7/26
 This should be an automatic pay. Note any event sponsored by LGPOA needs to have an insurance rider for the event.

LARA – Online filing system department of licensing and regulatory affairs.

Flares - Flares need to be bought for the 4th of July this year.

Storage Unit at K & K Storage – Storage shed keys were given to Dan Lease. He will make a copy, providing one set to Deb and keeping one for himself. Jamie and Dan will complete an inventory of the storage shed contents.

MSUFCU – Lynn and Aaron will be removed from the account and Deb and Dan will be added.

3. Treasurer Report

- a. The Edward Jones account signatures need to be addressed.

The following names will appear as account holders on the Edward Jones Bond Fund account.
 Mary-Lynn Panwas, Deb Kuptz & Dan Lease

- b. The Edward Jones Bond Fund is losing money. The board needs to review alternative options, but we must have all new signatures cleared by Edward Jones before moving forward.
- c. Checking & Savings is held at Michigan State University Federal Credit Union (MSUFCU) The funds currently in the savings account will be transferred to the Fish Fund account, leaving the required \$5.00 minimum balance to keep the savings account open.
- d. All donations currently held in the checking account will be transferred from checking into their respective subaccounts.
- e. Mary-Lynn will send a letter from the LGPOA along with our Donation to the following.
 1. Lincoln Township Fire Department
 2. RX-Kids Prescription for Health, Hope and Opportunity

4. Committee Report

- a. Auditing – nothing to report currently.
- i. Directory Report – Prints this spring – Sponsors needed. Deb
- b. Fund Raising / Events
 - i. Fall Side x Side Date: 10/25/25 Chair – Lynn Miller
Registration starts at 10:00am – 11:00am
 - ii. Cabin Fever Date: 2/15/26 Chair - Aaron Smalley
Sherie & Tim Frader will continue to help.
 - iii. Scavenger Hunt Date: 6/20/26 Chair – Mary Fry
 - iv. Boater Safety Class Date: TBD To be held in June

5. Directory – Next Directory is Spring of 2026. Sponsorship campaign to start November of 2025. Deb has created a flyer outlining the benefits of sponsorship, which will be provided to potential sponsors.

6. Lake Quality – Scott Brown
When the decision is made to stock the lakes, Lynn will assist Scott with the paperwork to obtain the permit from the DNR. Once the permit is issued, Scott may contact the certified state fisheries that are authorized to stock fish in the lakes.

7. Membership – Jamie Lease / Holly Brown

8. Newsletter / Website - Jamie Lease

9. Township Liaison – Scott Brown

10. Community Liaison – Kaylee Cotton
Assisting with event setup, sign placement, volunteer coordination, and other related tasks. Garret volunteered to manage all printing requirements.

11. Old Business
Exploring Swag items for members. – will be revisited at the next meeting.

12. New Business
Lynn to investigate shirts for all board members. Jamie will create a design and color choices for the shirt choice.

13. Correspondence

14. Adjourned: 11:15am Garret motioned to end the meeting and Mary-Lynn seconded the motion.

Next Meeting: October 11th, 10:00 am Township Hall